

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, July 12, 2017

Present: Daniel R. Lee, Chairman  
Daniel F. Moriarty, Vice-Chairman  
Richard B. McGaughey, Associate  
Matthew V. Moore, Associate

Absent: Kevin J. Sheehan, Clerk

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Stephan Hooke, Communications Director  
Luke McFadden, Fire Chief  
William J. Smith, Chief of Police  
Jeanmarie Tarara, Town Clerk  
James Hannon, Emergency Management Director

The meeting was called to order at 7:00 p.m. by Chairman Lee, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and opened with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. McGaughey, second by Mr. Lee, that the Board of Selectmen accept the minutes of the regular session of Wednesday, May 24, 2017, as printed

VOTE: 2:0:2 (Mr. Moore and Mr. Moriarty abstained)

MOTION: By Mr. McGaughey, second by Mr. Lee, that the Board of Selectmen accept the minutes of the executive session of Wednesday, May 24, 2017, as printed

VOTE: 2:0:1 (Mr. Moore and Mr. Moriarty abstained)

Announcements: There will be family concerts at the Gazebo on July 23<sup>rd</sup> and August 6<sup>th</sup> and 20<sup>th</sup>. The Holbrook Firefighters' Annual Car Show Fundraiser for Muscular Dystrophy and Holbrook Athletics will be held on Sunday, July 23<sup>rd</sup> from 10 am to 2 pm at the Sumner Field.

Mr. Gordon reported that:

- The streetlights have been purchased by the Town from National Grid. The engineering of the new system is being completed, with a target date to finish before winter.
- A rate study on water is being done because of a revenue concern.
- Daniel Daly, the Supervisor in the Public Works Department, is retiring at the end of July after 40 years.
- There is nothing new to report on the auctioning of the "32 acres" abutting the Town Forest.
- No parking signs have been posted on North Shore Road.

One member of the Conservation Commission, who resigned in June, and then rescinded his resignation, was not on the appointment list in June due to the timing of the vote on annual appointments.

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MOTION: By Mr. Moriarty, second by Mr. Moore, that the Board of Selectmen appoint Timothy Stinson to the Conservation Commission, effective July 1, 2017 through June 30, 2020

VOTE: 4:0

The Auxiliary Police Officers were appointed:

MOTION: By Mr. Moriarty, second by Mr. Moore, that the Board of Selectmen appoint  
Toni Cann  
Vincent Digiacommo  
James Hannon  
Donald McCabe  
Richard Reuss  
Danny Steele  
Scott Stuart  
Dennis Sullivan  
Kenneth Tirrell  
as Emergency Management Auxiliary Police Officers, effective July 1, 2017 through  
June 30, 2018

VOTE: 4:0

Public Works Superintendent Benjamin Ecord requested that the Board vote to amend the previous motion allowing Supervisor Dan Daly to carry-over 10 vacation days, instead of the previously approved 5 days.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen amend the vote taken on June 14, 2017, in order to allow Supervisor Dan Daly to carry-over a total of ten (10) vacation days from FY2017 into FY2018, as requested by Superintendent Ben Ecord

VOTE: 3:0:1 (Mr. Lee abstained)

Chief Smith explained that there are two candidates on the Civil Service list for PROMOTION TO SERGEANT. Officer Brian M. MacGregor and Officer Andrew W. Martins were each introduced to the Board and responded to the same three questions about why they are interested in being promoted, what makes them the most qualified candidate, and the qualification and characteristics of effective leadership. When the interviews were complete, the Chief explained the Civil Service rules, and recommended that the candidate that was first on the referral list from Civil Service, Officer MacGregor, be selected for the promotion.

MOTION: By Mr. McGaughey, second by Mr. Moriarty, that the Board of Selectmen vote to promote Officer Brian M. MacGregor to the position of Full-Time Permanent Police Sergeant on the Town of Holbrook Police Department

VOTE: 4:0

Sergeant MacGregor was congratulated, and sworn in by Town Clerk Jeanmarie Tarara.

The letter of recommendation from Chief Smith, asking that the Board vote to appoint Sgt. Robert McNamara to the position of COMMANDER on the Holbrook Police Department was read.

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MOTION: By Mr. Moriarty, second by Mr. Moore, that the Board of Selectmen vote to appoint Sergeant Robert McNamara to the position of Commander on the Town of Holbrook Police Department, as recommended by Police Chief William Smith

VOTE: 4:0

Commander McNamara was congratulated, and sworn in by Town Clerk Jeanmarie Tarara.

Chief William Smith, Chief Luke McFadden, and Communications Director Stephan Hooke provided updates on their departments. Canton dispatch is a success, there is an agreement in place with Code Red, the public notification system.

MOTION: At 7:28 pm, to adjourn to executive session to discuss strategy as it relates to litigation (Norfolk County Agricultural School), and not return to open session

ROLL CALL VOTE: Mr. McGaughey – Yes  
Mr. Lee – Yes  
Mr. Moriarty – Yes  
Mr. Moore – Yes

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Kevin J. Sheehan, Clerk

Documents:

Minutes

Request from Mr. Daly's vacation carry-over

Chief's recommendation for Commander